



**CASTLE ACADEMY
ST GEORGES STREET
NORTHAMPTON
NN1 2TR**

Telephone: 01604 638679
email: enquiries@castle.emat.uk
Academy Principal: Mrs L Beard

Dear Parents/Carers

I am writing to you to inform you of Parents Evening for 3EF which will take place for your child on Tuesday 08th and Thursday 10th December 2020. This is a valuable opportunity to enable you to discuss the performance of your child, and the child's next targets.

Due to Covid 19 and the current restrictions regarding social distancing, we will be having online meetings, which will take place using Microsoft Teams and will be 10 minutes in length. They will be available between 3.30pm and 7.15pm.

Please visit <https://outlook.office365.com/owa/calendar/CastleAcademy1@emat.uk/bookings/> to book your appointment. It is important that you book your appointment as soon as possible, to get your preferred date and time, and to avoid disappointment.

If you do not have access to the internet, please phone the school office to arrange a telephone appointment with your child's classroom teacher/s. Again, there will be a 10-minute allocated appointment time.

If you have any questions, please do not hesitate to contact us.

Yours Sincerely

Daniel Lugg
Head of School

